

NIA Student Technology Device Check-Out Form

Asset Tag

NIA00 _____

S/N _____

Loan Begin: _____

Loan End: _____

Parent Name _____ Parent E-Mail _____

Student Name _____ Grade _____ Campus _____

I (the Borrower) understand that a technology device is being loaned to me for academic purposes. It is my responsibility to care for the equipment and ensure it is maintained in a safe environment. If the device is lost, stolen, or damaged, I understand that I may be responsible for the fee to cover the repair or replacement of the device. If the device is lost, stolen, or damaged, I agree to immediately file a report with the school administration.

The device, charger, and any related attachments are the property of Newman International Academy and is herewith being loaned to the student for educational purposes only for the dates listed below. Students may not deface or destroy this property in any way. Inappropriate material on the machine may result in the student losing their right to use this computer. The equipment will be returned to the school on a date to be requested or sooner if the student is discharged from school prior to the end of the school year. Students who do not return the device and related materials when requested may be subject to criminal prosecution or civil liability. A late fee may be charged if the device is not returned to the school district on the required check-in date.

The Borrower agrees to indemnify the District against any claim occurring during or resulting from Borrower's possession or use of the District property (the technology device), including, but not limited to any claim for infringement or violation of applicable trademarks and copyrights attributable to Borrower's use of the District Property.

The Borrower may use device only for non-commercial purposes, in accordance with the District's policies and rules. Any included software may be used only in accordance with the applicable license, and it is the Borrower's responsibility to be familiar with and to comply with the provisions of such license.

The Borrower may not install or utilize any software in connection with the Borrower's use of the laptop equipment other than software owned by the District and made available to the Borrower in accordance with this receipt and agreement and the Borrower agrees not to make any unauthorized use of or modifications of such software.

Newman International Academy is not responsible for any computer or electronic viruses that may be transferred to or from the Borrower's network or data storage media, and the Borrower agrees to use the Borrower's best efforts to assure the district property is not damaged or rendered inoperable by any such electronic virus while in the Borrower's possession.

By signing below, the student and parent/guardian acknowledge and agree to the terms of use as spelled out in the NIA Technology Device Check-out Form and agree to abide by the attached Electronic Device Responsibilities Form. Additionally, they agree that the Borrower's use of the District Property is a privilege, and that by our agreement to these terms, we acknowledge our responsibility to protect and safeguard the District Property and to return it in good condition.

Student Signature (if over 18)

Date

Parent/Guardian Signature

Date

NEWMAN INTERNATIONAL ACADEMY

Electronic Device Responsibilities Form

I have read and agree to follow all Technology Policies in the NIA Student Handbook, including but not limited to the Electronic Device Policy, the Internet Safety Policy, and the Technology Acceptable Use Policy. In addition, I commit to fulfilling the responsibilities listed below.

Student Responsibilities

I understand that this electronic device is an important learning tool and is for educational purposes only. In order to take this device home, I am willing to accept the following responsibilities:

- I know this device is on loan to me. All district policies, procedures, applicable laws and the Network and Internet Policy must be followed. I understand that any violation could result in loss of the device for my use.
- I will treat the device with care and will be responsible in using it.
- I will not loan the device to others; it will stay in my possession at all times.
- I will not load or delete any software from the device, and I will comply with all copyright laws.
- I will not remove or alter the device label or the Blue ID inventory number.
- I will not give personal information when using the Internet.
- I will not attempt to make any repairs to the device.
- I understand that misuse or inappropriate use as determined by school personnel may result in any and/or all of the following:
 - Student Conference
 - Parent Conference
 - Cancellation of access privileges and/or loss of computer privileges
 - School disciplinary actions including civil or criminal liability under applicable laws

Parent Responsibilities

I understand that my child has been issued an electronic device improve and personalize his/her education this year, and I agree that it is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of my child's computer.

- I will discuss school policies and expectations regarding the use of the Internet and will supervise my child's use of the device at home.
- I will not attempt to make any repairs to the device.
- I will report to the school any problems with the device.
- I will not load or delete any software from the device and I will comply with all copyright laws.
- I know that if my child comes to school without his or her device I may be called to bring it to school.

PLEASE READ

Each student will need to log in to the Chromebook with their student email address, issued by Newman International Academy.